



## Undergraduate Student Employment

### Student Titles & Pay Rates

**At The Graduate School of IR/PS, most student positions are classified as Asst III, with a pay rate range of \$8.75/hr-\$14.48/hr.**

**Assistant IV 4919 by agreement, \$10.68 - \$21.36/hr as of 12/31/06**

Under general supervision Assistant IVs perform a variety of complex duties in support of academic research projects; perform clerical, manual, advising and/or public contact duties which require the use of specialized skills, and may in addition coordinate the work of a group of lower level Assistants.

The Assistant IV class is distinguished from the Assistant III class by the greater degree of complexity involved in research and related assignments, more frequent use of specialized skills and/or the responsibility for coordinating the work of a larger group of Assistants.

Note: Specific examples of job duties are defined by the appropriate user departments.

**Assistant III 4920 by agreement, \$8.75 - \$14.48/hr as of 12/31/06**

Under general supervision Assistant IIIs perform a variety of skilled duties in support of academic research projects, student advising and contact with the public; perform clerical and manual duties which involve limited use of specialized skills; and may in addition coordinate the work of a group of lower level Assistants.

Assistant III class is distinguished from the Assistant II class by the greater use of specialized skills and/or the responsibility for coordinating the work of one or more groups of Assistants.

Note: Specific examples of job duties are defined by the appropriate user departments.

**Assistant II 4921 by agreement, \$7.50 - \$10.00/hr as of 12/31/06**

Under supervision Assistant IIs perform a variety of clerical and/or manual related duties which are usually semi-skilled in nature and do not require extensive skill, training or experience.

The Assistant II class is distinguished from the Assistant I class in that the duties assigned at the Assistant I level are unskilled in nature and usually allow incumbents time for such activities as studying and reading.

**TITLES THAT MAY BE USED IN ADDITION TO THE ASSISTANT SERIES**

While the majority of students working in casual-restricted positions are hired into the Assistant series, students may also be hired using the titles listed below and pay rates as listed in the [Title and Pay Plan](#).

Appointed Official, Student Activities 4329  
Community Health Program Rep, Asst 9326  
Counselor, Learning Skill Asst 4417  
Elected Officer, Student Government 4331  
Engineer, Development, Jr 7184  
House Manager 6283  
House Manager, Assistant 6284  
Musician 6193  
Musician, Sr. 6192  
Programmer/Analyst I 7278  
Programmer/Analyst II 7277  
Recreation Program Instructor 4011  
Recreation Supervisor, Assistant 4004  
Referee/Umpire 4022  
Resident Assistant 4126  
Resident, Head 4125